



2026 Haul Out and Decommissioning Form

Name(s) _____

Vessel Name _____

Address _____

Length/Manufacturer _____

Email _____

Key/Combo _____

Phone Number(s) _____

Insurance Co/Exp _____

Slip/Marina _____

YOUR ACCOUNT MUST BE PAID IN FULL AND THE PROPER INSURANCE PAPERS ON FILE PRIOR TO YOUR BOAT'S HAUL OUT

STORAGE LOCATION

Outside

Inside Storage- WWS

Off-site

Inside Storage- Dalquist Building

Other: _____

STORAGE EQUIPMENT: Owner Supplied Rental

Cradle

Jack Stands

Trailer

(\$80 each)

N/A

HAUL OUT REQUEST

Haul outs are grouped together Monday through Friday.

Preferred Date: _____ Owner Present YES, no shows subject to mandatory service & fees NO

Anticipated Launch: _____ Please note that this is for land storage placement, 2027 Launch Form is still required in the Spring

DECOMMISSIONING SERVICES

Services listed below are OPTIONAL and charged at Time & Materials \$140/hr. Pressure washing below water line is complimentary.

PRE HAUL OUT MAINTENANCE & WINTERIZING

Services requested will be performed prior to haul out

ENGINES: Inboard I/O Mfr & Type: _____

Oil and filter change

Fuel filter change

Transmission(s) fluid change

Check closed system engine antifreeze

GEN SET: Mfr & Type: _____

Oil and filter change

Fuel filter change

Check closed system gen set antifreeze

Winterize AC/reverse cycle heat - # of units: _____

HAUL OUT AND FUEL DOCK

Move boat to Travelift well

Top off fuel: gas diesel # of tanks _____

Stabilize fuel tanks with additive: tank(s) capacity _____

Pump out head(s): # of tanks _____

Unstep mast & Store Mast (\$150 storage fee)

Remove and store sails onboard boat

Open seacocks/drain plugs: # _____

Other: _____

Other: _____

WINTERIZE AND DECOMMISSION MECHANICAL

Winterize engine(s)

Winterize gen set

Disconnect batteries # _____

POST HAUL OUT MAINTENANCE

Check outdrive fluid - gear lube

Remove IO unit, grease splines & U joints, check bellows, align, reinstall with gaskets.

PLUMBING AND OTHER

Water system: DRAIN -or- DRAIN & WINTERIZE

_____ # H2O tanks

_____ # of faucets

_____ # heads

_____ # holding tank(s)

_____ # bilge pumps

_____ # shower sump(s)

Bait well pump

Heat pump/AC

Ice Maker

Washdown pump

Water Heater

Other: _____

Other: _____

Shrink Wrap boat (use separate request form)

Cover with owner supplied canvas cover

Stow dinghy and other gear on-board or on cradle

ADDITIONAL SERVICE REQUESTS AND INFORMATION:

PLEASE READ CONTRACT ON REVERSE SIDE AND SIGN BELOW FOR AUTHORIZATION

Authorized Customer Signature

Date

Marina Staff Signature

Date

Washburn Marina

HAUL & LAUNCH ROUND TRIP FEE: Outside storage

35' and less: \$20.00 per foot length over all

36' to 48': \$23.00 per foot length over all

Boats over 48', all catamarans & commercial vessels: quoted based on boat weight, equipment req'd to move boat and other services.

ADDITIONAL FEES AND TERMS:

- Addl lift straps over 2 qty: \$125/strap round trip
- Boats on jack stands requiring hydraulic trailer: \$150 one way, \$350 round trip
- Travelift transport to storage area: Outside storage \$350 round trip, Inside storage \$450 round trip
- Haul and launch subject to Service Department Work Order Terms and Conditions as seen below.
- Pre haul out and decommissioning services will be invoiced separately after the services are performed.
- Certificate of Insurance - liability of \$500,000, Washburn Marina listed as additional insured must be on file with the marina before serviced.
- Owners indicating "present" that are late or no show charge \$100 plus labor time as necessary.

LAND STORAGE

Land storage Agreement is a separate agreement. Payment of land storage fees must be accompanied with signed agreement.

\$18.00 per foot length overall up to 48'

Recreational boats over 48', catamarans, trimarans & commercial vessels additional per foot fee. Call for quote.

INVOICING AND PAYMENT

Upon completion of haul out and servicing, invoices will be issued when service is provided and payment in full due upon receipt.

Service Department Work Order Terms and Conditions

Any and all work orders, formal or informal, requested of and provided by the Washburn Marina Service Department (WASHBURN MARINA) are subject to the following terms and conditions which, together with the text and numbers on such work orders, constitute the entire agreement between Washburn Marina and the vessel described and its Owner/Owners.

1. WASHBURN MARINA agrees to service vessel in a good and workmanlike manner, and the Owner agrees to pay WASHBURN MARINA for said work, labor service and materials, at WASHBURN MARINA's quoted price or Time and Materials including change orders and/or additions which have been made to described work order with Owner's consent. Change orders and/or additional work orders shall be handled separately from the original work order in work performed and payment. These terms and conditions are incorporated in all change orders and additional work orders.
2. Haul and launch fees are based on a per foot basis with additional fees as warranted. The overall length of vessels will be measured from stem to stern, which includes bow pulpit, anchor, swim platform, davits, and other equipment that may extend the length of the vessel beyond that of the manufacturer's given length.
3. WASHBURN MARINA warrants the workmanship (with the exception of equipment manufactured by others, with respect to which items, the warranties against defects in material and workmanship by the builder/manufacturer are the sole warranties, expressed and/or implied, pertaining to the sale of such equipment, and with respect to which, the responsibility of these warranties is accepted by Owner) to be free of defect for a period of ninety days after completion. Any consequential damages are hereby expressly excluded, unless such exclusion is prohibited by Wisconsin law. Liability in cases of defective workmanship is limited to the proper repair and/or replacement of said items. WASHBURN MARINA reserves the right to correct and repair any claimed damages or defects. In the event another party corrects these items, all warranties and claims are void.
4. WASHBURN MARINA shall proceed with reasonable due diligence to perform the work as described but is not liable for any delays.
5. WASHBURN MARINA shall not be responsible for any damage to vessel while work is being performed, as it relates to damage to or loss of any articles of personal property, gear, or other items left aboard the vessel while Owner is not aboard. Washburn Marina does not provide insurance for the vessel. At all times, Owner will have the vessel insured by complete marine coverage at a minimum of \$500,000 and shall furnish WASHBURN MARINA with a current certificate of insurance. The Owner represents that his/her vessel is in safe and seaworthy condition and that it will be maintained in such a condition during the entire length of this work order and any extension thereof.
6. As required by this work order to facilitate repairs or confirm repair status, Owner authorizes WASHBURN MARINA full access to vessel and authorizes the mobilizing and moving vessel on the water or the land.
7. Payment for invoices is due upon receipt. In the event payment in full is not made within 10 days of the monthly billing date, pursuant to the provisions of the Wisconsin Consumer Credit Act, WASHBURN MARINA shall treat this transaction as an open-end consumer credit transaction. In the event the entire unpaid balance is not paid within 30 days of the following monthly billing date, the Owner is informed as follows:
 - a. ANNUAL PERCENTAGE RATE: A finance charge of 1.5% on the unpaid balance due not paid within 10 days of the monthly billing date will be assessed.
 - b. No annual fee will be imposed by WASHBURN MARINA
 - c. No other charges or fees will be imposed by WASHBURN MARINA for offering this open-ended credit plan.
8. WASHBURN MARINA reserves all rights against the vessel and personally against the Owner for payment of all charges and to maintain possession of items related to the work order and/or vessel until all charges have been paid in full. Specifically, the provisions of Wisconsin Stat. 779.43, liens for keeper of marinas, et al, shall apply, along with the provisions of Wisconsin Statute Chapter 780, liens against vessels.
9. The Owner agrees that differences of opinion about whether particular charges are justifiable or fair, or about whether any particular work was properly done, do not and shall not entitle the Owner to such claimed difference of opinion as a basis for the refusal to pay any amounts charged by the Marina under this work order. All claims and complaints of every kind which the Owner and vessel shall be entitled to make against WASHBURN MARINA NOT in connection with this work order shall be handled separately and independently from this work order.

All Washburn Marina Service Department work requests and work orders are subject to all the above terms and conditions. In requesting and/or signing and/or executing a work request and/or work order, the Owner acknowledges that he/she has read and understands and agrees to these terms and conditions.

8/12/26